



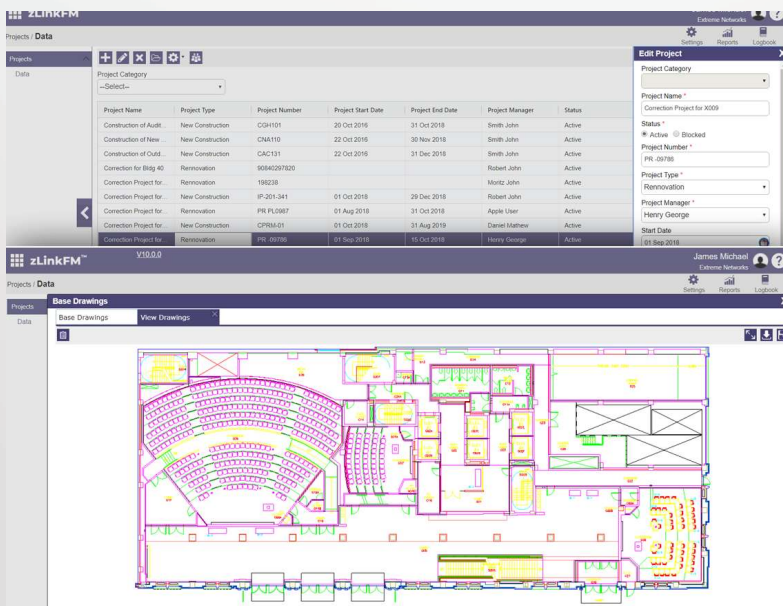
- Integrated Project Management Solution
- Collaborative On-line Communication
- Dynamically Links Project Drawings and Documents
- Automatic Logging of All Activities
- Tracks Budgeted vs. Actual Costs

# Effectively Facilitate Project Management with zLinkFM™ Projects Management.

Providing an effortless solution for managing project workflows; from team collaboration, task scheduling, to progress tracking.

How does your company organize and share all the information needed to accomplish a project? Are your project team members easily able to keep each other informed of task completions and snags? Does your company keep accurate records of the detailed execution of a project?

zLinkFM™ Projects Module is a flexible solution managing project planning, scheduling, and tracking. It organizes team communication around a secure database of project drawings, data, and logs for easy reference and reviews. The Projects Module facilitates management of all types of projects, especially those involving team collaboration, where sharing drawings and documents is a basic requirement. A drawing repository provides for storage of all drawings and a document repository provides for storage of all project related documents.



## Value Proposition

- **Improves Operational Efficiency** Manage project workflows with systematic templates to support reviews, notifications, and track progress.
- **Organizes Project** zLinkFM™ assists in delegating tasks, assigning deadlines and milestones, and monitoring progress.
- **Effectively Benchmark Project Performance** Schedule tasks based on history, then compare to actual completion time and cost.
- **Streamlines Communication** Hosts online reviews and discussions, as well as supports markup and editing of shared documents and drawings.
- **Supports Mobility** Allows approvals and notifications “Anytime, Anywhere” using smart mobile devices.

## Integrated Project Management Solution

zLinkFM™ Projects Module solution is the most versatile and easy to use facilities information and management system in the industry today. zLinkFM™ Projects Module enables a complete integrated solution for projects management. Track your project's progress and maintain an accurate, easily accessible record of all actions.

### Drawings and Documents Repository

zLinkFM™ maintains a library of all your project drawings and documents in a central location, and organizes it accordingly. As an enterprise-wide system, it is accessible to all users in a controlled manner.

### Dynamic Linkage of Drawings and Data

zLinkFM™ links the project drawings and data, providing easy visual and retrieval of important documents and notes. This functional capability enables for uncomplicated accessibility for project team members, necessary external professionals, and stakeholders referencing, reviewing, and sharing essential project information.

### Mark-Up and Review

Mark up project drawings and review the documents on-line. Make your reviews available to other team members. Conduct live on-line discussions. Authorized users may "click" to get an immediate copy of the drawing. Download it, work on it and upload it to share it with other team members.

### Organized Project Tasks

The Projects Module facilitates coordinating projects into tasks, scheduling the tasks, appointing task managers, and tracking the progress of the tasks online. Milestones can be set, and reminders can be sent at preset intervals to project managers and task managers.

### Electronic Notebook

The Projects Module maintains a project notebook allowing team members to write their notes, questions, and comments.

### Automatic Logbook

The logbook automatically records all activities. Trace project history. Maintain accountability.



## Collaborative Communication

zLinkFM™ presents a common information base for all aspects of project communication, providing the capability of collaborative dialog on drawings and data through web and mobile platforms. Project notes and comments can be saved and shared in the electronic notebook. Project tasks, reminders, and milestones can be notified by email. Project progress can be discussed live on-line. These functions are what make zLinkFM™ Projects Module unique.

## Cost Allocation

zLinkFM™ allows for customized reports that can include project costs and KPI measures. Set standards to track, manage, and compare budgeted project costs vs. actual costs. zLinkFM™ will track your past project costs to help with more accurate and better decision-making on budgets of future projects. Reduce your operating costs with better accountability and automating procedures.



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